

West Pubnico Golf Association

WEDDING VENUE AGREEMENT

Renter _____

Address _____

Email _____

Telephone _____

Function Date _____

Approximate number of People expected _____

Arrival Time _____

DEPOSIT, COST, & PAYMENT

A deposit of \$200.00 is due upon signing of this contract, and is non-refundable in the event of a cancellation. Events will be confirmed only upon receipt of the deposit.

2020 Rental Cost: \$550 for the venue, \$175 for bartender(s), and \$175 cleaning fee = \$900 plus HST of \$135 = \$1035

If the clean-up is satisfactory, the cleaning fee plus HST (\$201.25) will be refunded to the renter within 1 week.

The payment in full is due 2 months prior to event, and it is non-refundable.

PRE-EVENT RULES

Decorating can begin 30 hours prior to the arrival time. (Example: 6pm arrival on Saturday means decorating can begin Friday at noon).

Decorating will only take place during the regular hours of clubhouse operation.

Not permitted: candles that are not contained, the use of sparklers indoors, confetti, and homemade wine.

Refrain from using staples, tacks, nails or screws to put up decorations; please ask management what is acceptable.

If you desire to bring supplies earlier, you must make arrangements with management. Supplies must be brought in during open hours. A celebration cake can be stored if management agrees, however it is at the renter's risk.

Golfers will be advised that there is wedding preparation and ceremony happening; and while staff will do their best to ensure the reception room has no disturbances before and during the event, we cannot guarantee that.

Removal of decorations is the responsibility of the renter, and decorations must be removed by 10am the day following the event.

EVENT POLICIES

Maximum seating is 130 people, and clubhouse capacity is 180 people. The maximum capacity on the deck is 40 people.

There will be a \$2 corking fee. We have a NSLC number for you to use when purchasing your preferred NSLC wine for your event.

Beverages: Anyone bringing their own beverages or homemade wine will be asked to leave the premises.

West Pubnico Golf Association reserves the right to refuse service to anyone at any time for any reason.

Last call is 1:00 am at the latest, or sooner if deemed necessary by West Pubnico Golf Course Staff.

All guests must vacate by 2:00 a.m.

Renter is responsible for providing their guests safe transportation to and from the West Pubnico Golf Course.

West Pubnico Golf Association is not responsible for any lost, stolen or damaged articles left on the premises prior to, during or following any event

The renter is responsible for any damage caused during the event.

THE RENTER AGREES

- to keep the Clubhouse in the same condition as they found it, including the kitchen. As previously mentioned, if the clean-up is satisfactory, the cleaning fee plus HST (\$201.25) will be refunded to the renter within 1 week.
- that garbage must be sorted properly and understands that they are allowed to place it in the garbage bin at the clubhouse.
- that West Pubnico Golf Association shall not be liable for damages whatsoever to persons or property resulting from fire, storms, theft, etc.
- that personal vehicles are prohibited from any other area of West Pubnico Golf Course other than the parking lot and driveways.
- to pay or reimburse West Pubnico Golf Association for any damage to grounds, buildings or equipment caused by the renter or their guests.

WAIVER & RELEASE

- The renter agrees to release the West Pubnico Golf Association, its directors and employees, from any liability from personal injury, property damage or loss sustained by the renter directly or indirectly resulting from the event.
- The renter agrees to indemnify, reimburse and hold harmless the West Pubnico Golf Association, its directors and employees, from and against any and all claims, demands, losses, costs, actions, suits or proceedings by Third Parties that arise out of or are attributable in any way to the event or the activities of the renter, its directors or employees or the use of the West Pubnico Golf Association's facilities.

The manager and the renter, by signing below, acknowledge that the above payment schedule, policies, rules, waiver and release, have been read by the renter and are agreed to and understood.

MANAGER'S SIGNATURE

Name (print)

Signature

Date

RENTER'S SIGNATURE

Name (print)

Signature

Date